

May 27, 2011

To Whom It May Concern:

It is with great pleasure that I am recommending Joel Winston to you. I am an Employee Relations Manager at a Los Angeles based accounting firm called RBZ, LLP. We have hired Joel as a Concierge for the last three years to help us with our employee and business needs and I was his immediate supervisor, though he ran the majority of his responsibilities on his own and simply reported to me on a semi-monthly basis or when there was a need.

Joel Winston would be a great asset to any company. He is thoughtful, intelligent, resourceful and dependable. We relied heavily on his skill set each busy season and would often call on him at the last minute to meet an urgent need. He would assist our employees in a myriad of ways with their errands, orchestrate home repair and car issues as well as provide in-depth research for personal and routine issues. He responded immediately and always delivered a quality and professional product.

Joel was also extremely dependable when it came to dealing with confidential employee issues. I work in Human Resources and would often have sensitive projects that he would assist me in completing with a smile and professional manner. Our employees love him.

I believe that Joel Winston will be an excellent fit for your company. He has been nothing short of an exemplary asset to our firm and I would not hesitate to have him back in our employ in the future. If you have any further questions, feel free to contact me using my information below and I'll be happy to answer any questions you have.

Sincerely,



Amy Mucken
Employee Relations Manager
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